

Innis Residence

University of Toronto, 111 St. George Street, Toronto, ON M5S 2E8

Information for Residence Don Applicants

The Innis Residence is now accepting applications for the positions of Residence Dons and the Transition & Support Don for the 2017-2018 academic year. Preference will be given to full-time University of Toronto undergraduate students currently living in the Innis Residence and who have completed at least one year of undergraduate study.

Interested candidates should submit the application form attached with all required responses and documents.

All Don applications must be submitted to Sonja Smiljanic, Residence Life Coordinator, **no later than 12:00 p.m., THURSDAY, JANUARY 26, 2017** Applications must be submitted in person to the Office of Student Life in the Innis College Residence located at 111 St. George Street.

Interview Process

The interview process is comprised of two stages.

The first stage will require applicants to complete exercises in an assessment carousel on Saturday, February 4, 2017 from 1:00pm to 5:00pm.

Applicants may then be invited to a second stage comprised of a formal 45-minute interview. Interviews will take place starting the week of February 13, 2017.

Offers will be sent out on a rolling basis beginning during Reading Week 2017.

For further information or if you have questions, please contact:

Sonja Smiljanic
Residence Life Coordinator
sonja.smiljanic@utoronto.ca
(416) 978-2512

Innis Residence – Residence & Programming Don Application 2016-2017

Name:	
Room*:	Phone:
E-mail (utoronto address):	
Year in Residence:	Program:

* If you are not a current resident, please include your complete mailing address.

Please indicate the position(s) you are applying to (check all that apply):

- Residence Don
- Transition & Support Don

Please submit this page with the following attached:

- 1) Resume**
- 2) Application Letter including your responses to the following questions in 500 words or less (total):**

- a. What do you believe to be the priorities and main functions of the Residence Don role and/or Transition & Support Don role?

Please base your answer on the position for which you are applying. If you are applying to both please provide two answer.

- b. How does the Residence Don or Transition & Support Don role fit into your future goals?
- c. Based on the Residence Don Position Description provided, what characteristics or experiences (e.g. past leadership roles) have you had that will prepare you to fulfil the Residence Don role?

Applications and all documents must be submitted

to the Innis Residence Office no later than

12:00 p.m., Thursday, January 26, 2017.

Fax and e-mail applications will not be accepted. Late and incomplete applications will not be considered.

For Office Use Only

Date/Time Submitted: _____