



General Information

First Name: _____ Last Name: _____

U of T Student Number: _____ Date of Birth (mm/dd/yyyy): / /

E-mail Address (UTor): _____ Phone Number: _____

Employment Information:

Please indicate below what positions you are interested in applying for.
Select all that apply:

	<u>SUMMER</u>	<u>FALL (2017/2018)</u>
FRONT DESK*:	<input type="checkbox"/>	<input type="checkbox"/>
IT ASSISTANT*:	<input type="checkbox"/>	<input type="checkbox"/>
MAINTENANCE ASSISTANT*:	<input type="checkbox"/>	<input type="checkbox"/>
COMMUNICATIONS TEAM**:		<input type="checkbox"/>
PROGRAMMING ASSISTANT		<input type="checkbox"/>

*Preference is given to current Innis Residents

** The Communications Team consists of the Photo-Videographer, Web Master, Graphic Designer and Communications Assistant – Please indicate in your cover letter which of these positions you are interested in.

Application Instructions:

Please submit this application form along with a **cover letter** and **resume** to the Innis Residence Main Office by **Thursday, January 26th, 2017 at 12:00pm**. Late and incomplete applications will not be considered.

Your cover letter **should** include the answers to the following questions and not exceed **one page** in length:

- 1) Why are you interested in applying for the position(s) indicated above?
- 2) Based on the job description of the position(s) you are applying for, what relative experiences do you have?
- 3) What obligations and time commitments do you have (or anticipate having) which might impact the position(s) you are applying for?

If you have any questions regarding the application process or any of the positions please speak to Jordan MacQuarrie, Sonja Smiljanic, or Sarah Burley-Hollows in the Office of Student Life or send an e-mail to residence.innis@utoronto.ca

For Office Use Only Date/Time Submitted: _____
